

**By-Laws**  
of  
**The Little Theatre Players**  
of the Centralia Cultural Society

ARTICLE I

- Section A. This group formed under the Centralia Cultural Society shall be known as The Little Theatre Players.
- Section B. Its objective shall be to foster, promote, and sustain the theatre arts.

ARTICLE II  
Membership

- Section A. Membership in The Little Theatre Players shall be by the payment of dues and the attainment of sixteen (16) years of age.
- Section B. Each member shall be entitled to one vote on each matter submitted to a vote of the members, provided that a person must have been a member for three months before being entitled to vote.
- Section C. Proxy votes shall be accepted only if submitted in writing.
- Section D. Junior membership in The Little Theatre Players is open to all under the age of sixteen. Junior members shall not be entitled to vote.
- Section E. For every show sponsored by The Little Theatre Players, the director and cast members shall be members of The Little Theatre Players. Enforcement of this policy shall be the responsibility of the president. This provision may be waived upon approval of the group. Stage crew will also be asked to join if interested.

ARTICLE III  
Meeting

- Section A. Regular meetings shall be held on the first Thursday of each month at 7:00pm in the Community Arts Center, Centralia, Illinois.
- Section B. Regular meetings may be rescheduled by the President.
- Section C. Special meetings may be called by the President.
- Section D. A quorum shall consist of a minimum of two (2) elected officers and one (1) member.
- Section E. Any matter or question brought before the group and requiring a vote of the membership shall be tabled to the next regular meeting at which time the subject shall be presented for a vote.

ARTICLE IV  
Officers, Representatives, and Election

- Section A. The officers of The Little Theatre Players shall be: a President, a Vice President, and a Secretary-Treasurer, each of whom shall be elected for a one year term.
- Section B. The office of Secretary-Treasurer may be separated and filled by two members.
- Section C. There shall be two representatives of the Centralia Cultural Society Board of Directors, namely (1) the President of The Little Theatre Players and (2) a representative elected for a two-year term. In the event that the President or the Representative is unable to attend a meeting of the Board of Directors, the Vice President shall represent the group at such meeting. If the Vice President is also unable to attend, the President shall appoint some other member to represent the group at such meeting.
- Section D. QUALIFICATIONS. Officers and representatives must be members of The Little Theatre Players for one year preceding election.
- Section E. ELECTION.
1. A nominating committee shall be selected at the October meeting and shall present at the following meeting a slate of nominees for the offices of President, Vice President, Secretary-Treasurer, and when required, representative to the Board of Directors.
  2. Nominations may be made from the floor.
  3. A simple majority of members voting, in person or by proxy, is required to elect.
  4. Election shall be held at the December meeting and those elected shall assume their offices January 1<sup>st</sup>.
- Section F. TENURE.
1. Officers shall not hold more than two consecutive terms in the same office.
  2. Representative of the Board of Directors shall not serve more than one term consecutively.
  3. A vacancy in any office or representative position may be filled by electing a member to serve out the unexpired term of office.
- Section G. An officer or a representative may be removed whenever, in the judgement of two-thirds of the membership, the best interests of the group would be served thereby.

ARTICLE V  
Committees

- Section A. EXECUTIVE COMMITTEE shall consist of the President, Vice President, and the Secretary-Treasurer. It shall have the power to make decisions binding on cases not requiring Board of Director approval when it is not feasible either by time or situation to call a general membership meeting. Further, it will notify members of functions or duties when deemed necessary.

Section B. MEMBERSHIP AND PUBLICITY COMMITTEE shall have the responsibility to promote and sustain membership and coordinate the publicity needs of our group. It shall ensure the membership record is accurate and report any changes to the Administrative Coordinator of the Centralia Cultural Society.

## ARTICLE VI Contracts and Funds

Section A. No contract involving Centralia Cultural Society funds shall be entered into without the approval of the Board of Directors.

Section B. All proceeds from tickets sales and program ads of The Little Theatre Players' productions shall be deposited with the Centralia Cultural Society.

Section C. Any checks, drafts, etc., issued on the group's account must be signed by the Treasurer.

Section D. The group may accept gifts of costumes, properties, and monies.

Section E. If The Little Theatre Players does concessions, Little Theatre will be responsible for start up money, supplies, and deposit of profit into the Little Theatre treasury.

## ARTICLE VII Books and Records

Section A. The group shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its member and committees. A record giving the names and addresses of the members shall be included.

Section B. All books and records of the group may be inspected by any member for any proper purpose at any reasonable time.

## ARTICLE VIII Fiscal Year

The fiscal year of The Little Theatre Players shall begin on the first day of January and end on the last day of December each year.

## ARTICLE IX Dues

Section A. Annual dues for membership in The Little Theatre Players shall be five dollars. Junior membership (under the ages of sixteen) dues shall be one dollar.

Section B. Dues shall be payable each year on the first day of January or as each member joins.

Section C. When any member shall be in default in the payment of dues for a period of three months from the beginning of the period, for which dues become payable, membership shall be terminated but may be reinstated with payment.

ARTICLE X  
Amendments, etc.

- Section A. These by-laws may be altered, amended, or repealed and new by-laws adopted by a majority vote of the membership present at any regular or special meeting provided the matter has been tabled from the preceding month's regular or special meeting.
- Section B. These by-laws shall be in force from the date of their adoption.
- Section C. The issuance of this edition annuls all previous issues of our by-laws.